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## Position Information

Position:	NNADAP Worker	Hours:	Full-time
Position ID:	H-2202	Wage Range:	Experience-based
Supervisor:	Health Manager	Start Date:	Immediate

## Job Summary

The NNADAP Worker is responsible to provide pre-treatment, treatment, and post-treatment services to clients and screen and assess client's needs and understand clients needs and wants to seeking assistance and services. Assist clients/members in identifying treatment facilities and referring clients using existing referral protocols. The NNADAP Worker must serve as a role model by practicing personal wellness plan.

## Requirements:

- Community Addictions Certificate
- Driver's license and reliable vehicle
- Criminal record check and driver's abstract
- Computer literate
- Confidentiality and security-conscious when working with clients and their records

## Qualifications & Skills:

- Two years or more of experience as an Alcohol & Drug Counsellor
- Education training from an accredited alcohol & drug counselling program
- Strong leadership and respectable conduct
- Judgement in dealing with sensitive information and issues
- Initiative, thoroughness, and dependability
- Interview clients, prepare case histories and assess problems
- Be able to determine residential/inpatient, detoxification treatments, day treatments
- Intensive outpatient for substance abuse
- Utilizes traditional and cultural healing practices
- Provide special education and prevention education services and referrals
- Provide individual counselling and using different techniques and therapeutic models
- Facilitate group therapy
- Prepares and presents seminars to clients on a wide range of psycho-educational topics

We thank everyone for their interest; however, only those selected for an interview will be contacted.

- Develop and implement counselling and intervention programs
- Collect data and design research to back-up findings
- Develop a network on program implementation, resource building and identifying sources
- Liaise with community agencies or partners
- Excellent written communication skills (letters, reports, proposals, etc.)
- Willingness to undertake further training in the addictions field upon recommendation and/or to ensure current knowledge of best practices
- Stimulate new programs to drugs and alcohol abuse, such as support circles, Al-anon, A.A., N.A., sponsorships, etc.
- Collaborate and network with other departments and community organizations.
- Document and maintain cases thoroughly in confidential files.

Please submit your cover letter and resume via e-mail at [resume@saikuz.com](mailto:resume@saikuz.com) with the Position ID in the subject line.