



P: 250.567.9293 | F: 250.567.2998  
135 Joseph Street, Vanderhoof, BC, V0J 3A1  
[www.saikuz.com](http://www.saikuz.com)

## Daycare Cook

Reports to: Daycare Manager  
Hours: Part-time, temporary

Saik'uz First Nation is an Indigenous nation in central BC dedicated to providing quality, timely services to its members and supporting its employees through competitive benefits, professional development opportunities, and compassionate leadership.

### Responsibilities

The Daycare Cook is responsible for menu planning, purchasing groceries and supplies, and the daily preparation of nutritious meals and snacks for children (ages 0–6) enrolled in the centre. The kitchen's management and the cook's work must strictly comply with the BC Childcare Licensing Regulations and all other applicable legislation. The Daycare Cook collaborates with the Daycare Manager to ensure the smooth operation of the kitchen and its coordination with other programs. Primary duties include, but are not limited to:

- Collaborating with the Daycare Manager to create and post monthly menus
- Inventorying and submitting grocery orders in a timely manner
- Preparing nutritious meals and snacks according to schedule
- Serving meals and snacks to children and staff as per the established timetable
- Ensuring the cleanliness of the kitchen and utensils

This position is intended to cover an employee leave.

### Qualifications & Skills

- Serving it Right
- Food Safe Certificate
- Valid Class 5 driver license
- Criminal Record Check, including vulnerable sector check

### Salary & Benefits

- \$18.00
- Mileage reimbursement for grocery pick-ups

### How to Apply

- Submit a copy of your resume to the Band Office or via email at [resume@saikuz.com](mailto:resume@saikuz.com). Please include the position title in the subject line.

We thank everyone for their interest; however,  
only those selected for an interview will be contacted.