



P: 250.567.9293 | F: 250.567.2998  
135 Joseph Street, Vanderhoof, BC, V0J 3A1  
www.saikuz.com

**POSITION:** Checkpoint Monitor

**HOURS:** Full-time; Contract

**REPORTS TO:** Safety Manager

**START DATE:** Immediate

The Checkpoint Monitor is responsible for ensuring the safety of Saik'uz by monitoring and investigating all traffic entering or leaving the community. A Checkpoint Monitor should provide a calm, alert, and observant presence to the community and be willing to take down information of those entering or leaving. Checkpoint Monitors are to prioritize their safety and contact the RCMP and Band Office if difficulties arise during their shift.

This position is a full-time, contract position, negotiated month to month. Weekday (Mon-Fri) shifts are eight hours long and weekend (Sat-Sun) are twelve hours long. There are fourteen openings for this position.

#### **REQUIREMENTS:**

- Valid driver's license
- Reliable transportation
- Must be in good standing with the Band

#### **RESPONSIBILITIES:**

- Stopping all traffic coming into or out of the community.
- Sharing COVID-19 safety information with all traffic coming into or out of the community.
- Recording visitor information.
- Reporting to the Safety Manager.
- Turning away unnecessary traffic.
- Reporting infractions to the RCMP and Band Office.

Please submit your resume to Tracy Appel, General Manager, via e-mail at [general.manager@saikuz.com](mailto:general.manager@saikuz.com).

**We thank everyone for their interest; however, only those selected for an interview will be contacted.**