



Saik'uz First Nation

Schedule B-3 – Rental Application

Please fill out this form as completely as possible, as this form will be used to assess your suitability and need for housing in the community.

Personal Information

Name	First	Middle Initial	Last
Date of Birth		Status #	
Application Date		Expiry Date	

Contact Information

Primary Phone Number		Business/Work Phone Number	
Cell Number		E-mail Address	
Street Address			
City/Province		Postal Code	

Family and Dependents Information

Marital Status:

Single Married Separated Divorced Common Law Other:

Who will be residing on the premises?

Name	Status Number	Relationship to Applicant	Date of Birth

Personal Information	
1. Do you owe any outstanding debts to the Saik'uz First Nation community?	Yes/No
2. If you answered 'yes' to question 1, have you arranged with the Saik'uz First Nation community a repayment plan for those debts?	Yes/No
3. Have you ever been evicted from a Rental Unit in Saik'uz First Nation?	Yes/No
4. If you answered 'yes' to question 3, have you acquired a written reprieve from the Housing Manager or, if necessary, the Appeals Committee?	Yes/No
5. Are you currently homeless or inadequately or unsafely housed?	Yes/No
Employment Information	
6. Are you currently employed?	Yes/No
7. Will you be able to maintain employment while residing in the Rental Unit?	Yes/No
8. Are you currently paying for unemployment insurance in your present employment?	Yes/No

9. Is your spouse employed?	Yes/No
10. Will your spouse be able to maintain employment while residing in the Rental Unit?	Yes/No
11. Is your spouse currently paying for unemployment insurance in his/her present employment?	Yes/No

Employer Information (if applicable)

Name of Employer			
Nature of Employment	Full-time/Part-time/Temporary	When was your start date?	
Job Title		What is your annual income?	
Employer Street Address			
Employer City		Employer Postal Code	

Spousal Employment Information (if applicable)

Name of Employer			
Nature of Employment	Full-time/Part-time/Temporary	When was your start date?	
Job Title		What is your annual income?	
Employer Street Address			
Employer City		Employer Postal Code	

References

Please provide three (3) references below. Please note that references may possibly be weighted based on your relationship to the reference and depending on what scoring criterion is used. Landlord references will score highest, with employment references scoring second highest and family/friends references being scored the lowest. If a reference fails to get back to the Housing Department within 5 business days of being contacted, then the housing department will contact the “standby” reference.

Name	Relationship	Contact Phone Number
1.		
2.		
3.		
Standby:		

By signing below, I hereby certify and acknowledge that everything I have said on this application is verifiably true without exception:

<hr/> <p style="text-align: center;">Signature</p> <hr/> <p style="text-align: center;">(Rental Candidate)</p> <p>Print Name</p>	<hr/> <p style="text-align: center;">Date</p>
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Please attach the following to your application:

Are the following attached to your application?	✓ for Yes
Proof of <i>Dependents</i> (e.g. <i>Child Tax Benefit</i>)	
Executed Rental Arrears Recovery Agreement (if applicable).	
Proof of age (e.g. status card, photocopy of Driver's License or Birth Certificate).	
Proof of band membership (e.g. status card).	
Completed Affordability Analysis.	
Is there anything you could not provide us? If so, explain why in the box provided below.	

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SAIK'UZ FIRST NATION HOUSING SELECTION CRITERIA #1

Application No - _____
 Type of Housing Requested: _____
 Date of application Received: _____
 Current Review Date: _____

	Best Tenant Formula	Points Allocation	Total Points Rating
	Current ability to Pay Rent:	Select one of:	
1.	Applicant or spouse has been employed full time for 1 year or less.	1 points	—
2.	Applicant or spouse has been employed full time for more than 1 year but less than 5 years.	3 points	—
3.	Applicant or spouse has been employed full time for 5 years or more.	5 points	—
4.	Applicant or spouse is able to maintain employment.	1 point	—
	History:		
5.	Applicant has a good credit rating with Saik'uz First Nation.	2 points	—
	References:		
6.	Applicant can provide at least one or more acceptable reference from previous landlord(s).	3 points each	—
7.	Applicant can provide at least one or more acceptable reference from previous employer.	2 points each	—
8.	Applicant can provide at least 1 or more acceptable references from friend or family member(s).	1 point each	—
		(to a maximum of 6 points)	
	Workshops Attended:		
9.	Applicant has attended at least one home maintenance workshop provided by the DHFN within the last year.	2 points each workshop	—
10.	Applicant has attended at least one budgeting and credit workshop provided by the DHFN within the last year.		—
	Total		Score: —

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SAIK'UZ FIRST NATION HOUSING SELECTION CRITERIA #2

Application No - _____

Type of Housing Requested: _____

Date of application Received: _____

Current Review Date: _____

	<i>Needs-Based Formula</i>	<i>Points Allocation</i>	<i>Total Points Rating</i>
	Household Size:		
1.	Number of Full Time Tenants in current dwelling: ____	1 point each	__
2.	Number of Full Time Tenants that are under the age of 18: ____	1 point each	__
	Current Living Conditions:		
3.	Applicant is homeless or is currently living in a temporary housing situation.	3 points	__
4.	The applicant's household is considered overcrowded per national standards. One point for each person who is in an overcrowded condition.	1 point each	__
	References:		
5.	Applicant can provide at least three or more acceptable references.	3 points	__
	Total		Score: __