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135 Joseph Street, Vanderhoof, BC, V0J 3A1  
www.saikuz.com

**TITLE** : Wood Assistant  
**HOURS** : Full-time  
**SUPERVISOR** : Wood Manager  
**POSTING CLOSES** : September 18<sup>th</sup>, 2020  
**START DATE** : September 21<sup>st</sup>, 2020

### **POSITION SUMMARY**

The Wood Assistant provides support to the Wood Manager in providing firewood to residents in the Saik'uz community. The successful applicant will be hard working and physically able, with the ability to work alone or under the supervision of the Wood Manager.

### **RESPONSIBILITIES INCLUDE:**

- Managing and maintaining a variety of equipment, including a first aid kit, chainsaw, and other lumber cutting, measurement, and transportation tools.
- Working in accordance with all necessary safety measures.
- Loading and unloading wood logs from vehicles.
- Chopping logs into kindling and manageable sizes for wood stoves.
- Delivering wood to residents throughout the community.
- Providing other support to the Wood Manager as needed.

### **QUALIFICATIONS:**

- Driver's License
- Chainsaw Safety
- First Aid Level 1 & 2
- Able to frequently lift loads of up to 50lbs throughout the day

### **COVID-19 considerations:**

- To keep our staff as safe as possible, we have installed plexiglass barriers at reception, provided hand sanitizer and masks to all staff, and marked out 2-metre safe zones around all workstations and in high-traffic areas in public offices.

Please submit your resume to Harvey Raphael, Wood Manager, at the Saik'uz Band Office or via e-mail at [band.office@saikuz.com](mailto:band.office@saikuz.com) by **4:00 PM** on **August 28<sup>th</sup>, 2020**.

**We thank everyone for their interest; however, only those selected for an interview will be contacted.**