



SECURITY & MAINTENANCE WORKER

Supervisor: Health Manager

Term: Permanent Full-time

Job Summary

As the Security & Maintenance Worker at the Saik'uz Health Centre, you'll be responsible for maintaining both the safety and upkeep of the premises. This includes performing maintenance tasks such as lawn care, snow removal, and minor repairs, as well as implementing security protocols, monitoring activity, and responding to incidents as needed. You'll help create a welcoming and safe environment for all staff, clients, and visitors.

Duties & Responsibilities

- Mowing lawns, collecting garbage, shovelling snow, and maintaining plants
- Maintaining warranties and arranging repairs for Health Centre equipment
- Conducting building and grounds patrols, locking doors, and monitoring for safety issues
- Responding to incidents and escorting individuals from the premises if needed
- Chaperoning clients when required and liaising with RCMP as necessary
- Reporting maintenance and security concerns and submitting updates to the Health Manager
- Wearing provided uniform (security shirt / hi-vis vest) while on duty

Qualifications & Skills

- Valid Security Certificate
- Experience using maintenance equipment and tools
- Physically fit and able to respond to urgent situations
- Criminal record check with vulnerable sector check required
- Valid BC driver's licence and reliable vehicle
- Strong communication and interpersonal skills
- Sound judgement and professionalism when handling confidential or sensitive matters
- Flexible and organized with good time management
- Work well both independently and as part of a team

Salary & Benefits

Wage: \$25.00 per hour

Benefits: Medical, dental, and pension plan (after 3-month probation), paid vacation, sick, and cultural days.

To Apply

Please submit a copy of your resume to the Band Office (135 Joseph Street, Vanderhoof, Saik'uz Territory) or via email at resume@saikuz.com. If submitting via email, include the position title in the subject line.

We thank everyone for their interest;
however, only those selected for an interview will be contacted.