



P: 250.567.9293 | F: 250.567.2998
135 Joseph Street, Vanderhoof, BC, V0J 3A1
www.saikuz.com

Maintenance Manager

Position ID: OM-2302

Hours: Full time, permanent

Saik'uz First Nation is an Indigenous nation in central BC dedicated to providing quality, timely services to its members and supporting its employees through competitive benefits, professional development opportunities, and compassionate leadership.

Responsibilities

The Maintenance Manager plans, organizes, manages, performs, and evaluates the regular maintenance of Saik'uz First Nation's equipment and assets. The Maintenance Manager additionally ensures that all safety protocols are followed throughout the workflow and maintenance process. Responsibilities of the position include, but are not limited to:

- Planning, managing, and executing maintenance schedules to support the optimal functioning of all Saik'uz First Nation assets
- Reporting on budget, safety inspection, and production statistics
- Preparing and presenting proposals relating to departmental budgets, resource allocation, and work processes
- Managing the warehouse and inventory
- Performing maintenance

Qualifications & Skills

- Superior decision-making, prioritization, and time management skills
- Reliable, flexible, and detail- and team-oriented
- Diplomatic, tactful, and confidential in all situations
- Ability to direct, motivate, and uplift others
- Proficient with Microsoft products (Outlook, Teams, Word, Excel)
- A valid BC driver's license and reliable vehicle
- EOCP and/or WHMIS certificates an asset

Salary & Benefits

- \$28-30/hour (experience dependent)
- Medical (including vision and dental care), disability, and life insurance benefits
- Paid vacation, sick, and parental leaves and cultural days
- Work-related travel mileage compensated at 68¢/km

How to Apply

- Email your resume to resume@saikuz.com with the position ID in the subject line.

We thank everyone for their interest; however,
only those selected for an interview will be contacted.