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135 Joseph Street, Vanderhoof, BC, V0J 3A1
www.saikuz.com

Prevention Manager

Position ID: H-2306

Hours: 35-40/week

Saik'uz First Nation is an Indigenous nation in central BC dedicated to providing quality, timely services to its members and supporting its employees through competitive benefits, professional development opportunities, and compassionate leadership.

Responsibilities

Prevention Services develops, operates, expands, and enhances community-based, prevention-focused programs and activities designed to strengthen and support families in developing parenting capacities. The Prevention Manager's primary role is to help improve the safety, permanency, well-being, and recovery outcomes for children and families who are involved with the Ministry of Children & Family development (MCFD) and are responsible for overseeing family support programs and ancillary prevention programming. The Prevention Manager's duties include, but are not limited to:

- Assisting with the development, design and submissions of proposals to funding agencies
- Establishing service priorities, evaluating current programs in relation to these priorities, and ensuring the development of appropriate resources and programs to meet identified community needs
- Acting as the second step of appeal for clients who disagree with workers' decisions
- Conveying input from staff and stakeholders when recommended initiatives are of benefit to the agency and scope of practice
- Presenting information on behalf of the agency and program as requested
- Budgeting, program expenditures, contract obligations and negotiations
- Onboarding new hires, developing and monitoring planning, tracking and office systems
- Supervising staff

Qualifications & Skills

- Bachelor's degree in social work or related degree
- Knowledge of Family Court procedures
- Criminal Record check with vulnerable sector
- Valid class 5 driver's license
- Reliable vehicle

Salary & Benefits

- \$40-45/hr (experience dependent)
- Medical (including vision care), dental, disability, and life insurance benefits
- Paid vacation, sick, and parental leaves and cultural days
- Work-related travel mileage compensated at 68¢/km

How to Apply

- Email your resume to resume@saikuz.com with the position ID in the subject line or submit a copy to the Saik'uz Band Office.

We thank everyone for their interest; however,
only those selected for an interview will be contacted.