



## BAND DESIGNATE REPRESENTATIVE

**Supervisor:** Prevention Manager

**Term:** Full-time, Permanent

### Job Summary

Saik'uz First Nation is seeking a full-time Band Designate Representative (BDR) to support children, families, and caregivers through culturally grounded advocacy, education, and prevention services. As a BDR, you will help ensure that families are aware of their rights, have access to services that strengthen family wellness, and participate meaningfully in decisions regarding the care of their children. This role includes collaboration with legal counsel, social service agencies, and other First Nations representatives, while upholding the Child, Family, and Community Service Act and Aboriginal Operational and Practice Standards and Indicators (AOPSI).

### Duties & Responsibilities

- Develop and deliver culturally grounded prevention and education programs for families and caregivers
- Provide one-on-one support to strengthen parenting skills and promote healthy family dynamics
- Ensure Saik'uz members and families are informed of their rights and supported in all child protection matters
- Apply the Child, Family, and Community Service Act and AOPSI standards in all work
- Accompany Ministry of Child & Family Development (MCFD) workers during investigations involving Saik'uz families
- Liaise with other Band Designate Representatives, legal counsel, and agencies to ensure coordinated care and advocacy
- Work closely with the CSFS Family Preservation and Community Wellness Teams to align support
- Respond to and prepare legal documentation required by the Court

- Advocate for culturally appropriate service plans and child placements
- Maintain confidentiality and ensure the child's safety and best interests are always the priority

## Qualifications & Skills

- Post-secondary certification in Social Work, Legal Services, or a related field
- Strong understanding of family systems, parenting education, child development, and wellness models and supports
- Familiarity with Jordan's Principle and the Carrier Sekani Family Services (CSFS) life cycle model
- Able to communicate clearly and compassionately with children, families, and professional partners
- Knowledge of conflict de-escalation strategies and trauma-informed approaches
- Demonstrated discretion, professionalism, and respect for confidentiality
- Skilled in interpreting legal documents and participating in legal processes
- Proficient in managing case files and working within office environments
- Background in supporting First Nations families and communities
- Knowledge of the Dakelh language, Saik'uz history and culture, or a willingness to learn, is an asset
- Valid BC driver's license and access to a reliable vehicle
- Clear criminal record check with vulnerable sector screening (renewed every three years per CSFS policy)
- Must sign and adhere to the CSFS/SFN Code of Conduct & Ethics

## Salary & Benefits

**Wage:** \$37.00–\$42.00 per hour

**Benefits:** Vacation days, sick days, medical and pension plan

To apply, submit a copy of your resume to the Band Office or via email at [resume@saikuz.com](mailto:resume@saikuz.com). If submitting via email, include the position title in the subject line. *Preference will be given to qualified Indigenous applicants as per Section 41 of the Human Rights Code.*

Mussi for your interest. Only applicants selected for interview will be contacted.